



# **Laycock Primary School**

## **Admissions Policy 2016-17**

When more applications are received than there are places available, the following criteria will be used to decide which pupils are offered a place at an Islington community school in the order listed below:

- 1. Child Missing Education:** This applies to children who are moving into the area (from within the UK or outside of it) and are receiving no schooling at all. The Local Authority will often instruct the school where there is this type of need for a place.
- 2. LAC – Looked After Children**  
This refers to children who are in the care of a local authority and children who have been adopted (or made subject to residence orders or special guardianship orders) immediately after being looked after.
- 3. Siblings**  
A sibling is defined as a brother or sister, half-brother or sister, step-brother or sister or adopted brother or sister whose main residence is at the same address. Applicants who have a sibling living at the same address who will be on the roll of the school between reception class to Year 6 at the time of proposed admission in the new academic year.
- 4. Social/medical**  
The Director of Children’s Services may give priority to applicants who can demonstrate that admission to a particular school is necessary on the grounds of professionally **supported medical, social or special educational needs**. Parents must supply details of any such special factors at the time of the original application together with recent supporting documentation, for these factors to be considered. If your child has an **exceptional social** (for example protection/safeguarding issues) or **medical need** (for example if your child requires wheelchair access) to attend a specific school, then please provide professional evidence (e.g. from a doctor or educational psychologist) and a letter from you explaining why this is the only school that can meet your child’s needs. Your case will be considered by a panel comprising of a senior admissions officer, educational psychologist and school representative. The panel will consider the evidence presented and consult relevant professionals as necessary to determine:

1. whether your child has an exceptional social or medical need and
2. that this need can only be met by a specific school.

**Please note late applicants applying under social/medical criterion can be prioritised only on the waiting list.**

#### 5. Distance

Applicants will be prioritised by distance (starting with the nearest). Nearness to schools is measured on a computerised mapping system. Islington residents can obtain an approximate distance measurement to any Islington school by clicking on 'Find My Nearest Schools' at the following address: [www.islington.gov.uk/admissions](http://www.islington.gov.uk/admissions).

For admissions in Years 1 – 6, the school manages it itself using the above criteria once an [In Year School Admission eform](#) has been completed and submitted (found on the Islington website).

Reception admissions are managed by Islington Education Authority (forms to be found at [www.islington.gov.uk/admissions](http://www.islington.gov.uk/admissions)).

Nursery admission are handled by the school once a form has been completed and point 1-5 within the Admissions Policy is applied. (Available from the school office).